

Unit + half-term	Knowledge and skills	Suggested activities	Assessment criteria	Assessment task	Evidence to be collected
Unit HB7 Contributing to Salon Related tasks (Term 1) Assessment Date: Week Beginning December 6th	- Knowing the different tasks expected of a salon assistant (preparing work-stations, sweeping floors, preparing clients, answering the phones etc) - Knowing the tools and equipment for carrying out tasks - Effective communication with clients and colleagues - Promoting a professional image - Safe and hygienic working practices - Responding to instructions	- Cleaning the salon floor - Sterilise equipment - Fold towels - Practice greeting and gowning each other - Practice taking bookings on reception - Supporting a stylist with tools etc	A.1 Demonstrate effective team work skills, respond positively to instruction, show full knowledge of tasks and carrying out tasks efficiently and comprehensively. A.2 Demonstrate confident communication with colleagues and clients B.3 Carry out salon related tasks, demonstrating a positive and professional attitude, using the correct products, tools and equipment and following safe, hygienic working practices consistently.	1) Preparing a work station for a senior stylist (including sweeping floors, sterilising equipment, preparing tools + products as instructed by the senior stylist). 2) Greeting a client at reception, checking their booking, preparing them for consultation, offering them a drink.	-List of salon-related tasks expected of a junior assistant -Pictures of basic salon tools and what they are used for. -health and safety in the salon worksheet -Work-sheet on professional image -Video/ Observation record for each assessment task (including questions asked and answered and comments on professional image, team-work, hygienic work practices, effective communication and use of equipment.) -Pictures, annotated, showing what students have done.
Unit HB9: Carrying out a Treatment (Term 2) Assessment Date: Week Beginning March 1st	- Customer consultation - Preparation techniques - Customer care - Customer feedback - Professional image - Different hair types and suitable	- Walk through customer consultation (sit down with customer and explain consultation form, listen and explain treatment, be clear in what customer wants, checking with questions if necessary), check for allergies and sensitivities - Learn how to gown a customer and prepare them	A.1 Select correct tools, equipment and products in response to client consultation, demonstrating how they fully meet the requirements of the agreed treatment. B.2 Carry out a hair and beauty	1) Shampoo, condition, treatment and blow-dry. - Greet and prepare client - Hair consultation (filling out form) around shampoo and blow-dry, identifying hair types and recommending treatments/products	- Record of customer consultation - Structure of hair worksheet - Worksheet explaining preparation stages for tasks - Worksheet identifying different hair types and

	products and treatments at hair wash stage - Different types of massage movement (Effleurage, petrissage, friction, vertical, tapotement) - Blow dry hair	for treatment (towels, gowns, inviting them to chair, walking them to basin) - Practice washing hair using different techniques. - Identify hair types and recommend appropriate products and treatments.	treatment correctly and effectively, following hygienic and safe working practices, B.3 Obtain feedback on own performance during the treatment from clients making recommendations for improvement	- Prepare area for blow dry - Carrying out hair wash, communicating with client, using appropriate techniques, hygiene practices - Successful blow dry using correct products	products to use on them - Feedback record from clients - Video/observation record of activity (including comments on techniques demonstrated, examples of effective communication and hygienic practices) - Pictures, annotated, showing what students have done.
HB12: Demonstrating Hair Styling (Term 3) Assessment Date: Week Beginning May 16th	Basic techniques for styling: Straightening Tonging Curling Plaiting Pin curling Factors affecting hair styling (Head shape, hair length, thickness, condition, texture etc)	- Practice different techniques on dolls - Make recommendations to customers on styles based on their features - Practice stylings on actual clients	A.1 Demonstrate comprehensive and hygienic hair preparation techniques, selecting correct equipment and products and showing professional client communication. B.2 Carry out effective hair treatments, using products, tools and equipment correctly and following all safe, hygienic working practices	Carry out 2 styles on 2 different clients with different hair types/ - Greet and prepare client - Hair consultation (filling out form) around shampoo and blow-dry, identifying hair types and recommending treatments/styles and products - Prepare area for hair style - Carrying out hair wash, communicating with client, using appropriate	- Record of customer consultation - Mood board of different hair styles, the type of person they would suit and the equipment and products needed to achieve those styles - Feedback record from clients - Video/observation record of activity (including comments on techniques demonstrated, examples of effective

				techniques, hygiene practices - Successful blow dry using correct products - Successful style using correct products. - Communicate with client throughout and get feedback at the end.	communication and hygienic practices) - Pictures, annotated, showing what students have done.
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